

# **JOINT CITY-COUNTY AIRPORT BOARD**

## **Minutes of Meeting**

**Monday, May 10, 2010 at 10:00 a.m.**

**Stillwater County Annex Planning Department**

**809 E 4th Avenue N, Suite C**

**MEMBERS PRESENT:** Alan Drain (Chairman), Joe Morse (Vice-Chairman), and Willard Moore.

**MEMBERS NOT PRESENT:** Waymoth "Fitz" Fitzgerald and Roger Johnston

**OTHERS:** Maureen Davey, BOCC Representative and Gary Woltermann, Columbus Mayor.

**GUESTS:** Travis Eickman; Morrison-Maierle.

**STAFF:** Forrest Mandeville and Marissa Plumb.

**I. CALL TO ORDER:** Chairman Drain called the meeting order at 10:00 a.m..

**II. MINUTES OF LAST MEETING:** Joe made the motion that the minutes from the April 12, 2010 meeting be approved. Willard seconded; with all in favor motion carried.

**III. NEW BUSINESS:**

**A. West End Tie-downs.** No action was taken at this time and this item was tabled until next month's meeting. However, Travis mentioned that if the Board wanted to use cable tie-downs, they may be able to cut costs by getting left-over cable from a ski resort in Red Lodge.

**IV. UNFINISHED BUSINESS:**

**A. 2010 Project Update**

**1) Pavement Maintenance.** Refer to the attached estimate of the bids for airport improvements. Detailed bids can all be found there. The pavement maintenance project goes to the lowest bidder which was Hardrives Construction, Inc. out of Billings. All of the pavement bids came in at about half of what was estimated by Morrison Maierle. Travis had provided letters containing the recommendation of awards for both the pavement maintenance and the snow plow for Chairman Alan to sign. The Town and the BOCC will look over their copies of the letters at their agenda meetings this week. There were also recommendations of award letters that will be mailed to the FAA after the Town and the BOCC signs them. As soon as the FAA approves that funding a letter of award will be sent to the contractors. Travis is still discussing the merits of crack surfacing with Gary Gates of the FAA, as Mr. Gates is not yet sold on the benefits of crack surfacing, though Travis and the Board would like to use it as an additive alternate to the pavement maintenance project.

**2) Snow Plow.** Refer to the attached estimate of the bids for airport improvements. Detailed bids can all be found there. The bid for the snow plow went to I-State

Truck Center in Billings which was the only bid received for the snow plow. The bid was very close to the estimated cost by Morrison Maierle. Travis mentioned that a Buy-American check needs to be done on the snow plow. This is done to prove the percentage of American made parts in the snow plow. The majority of parts must be American made in order to be funded by the FAA. Willard moved to have the recommendation of award letter signed by the Town and the BOCC as written and then sent to the FAA for their approval. Joe seconded; with all in favor motion carried. Travis will email Joe a letter with the final cost which will include the engineering, advertising, and contractor costs for the pavement maintenance and snow plow projects by the end of today.

**B. Land Acquisition.** No action was taken and this item was tabled until next month's meeting.

**V. MANAGER'S REPORT:** Allen was not in attendance to give the manager's report.

**VI. FINANCE REPORT:** Joe reported that the balance in the account is \$3,650.99. Most all bills have been paid. The legal advertisements for bids that were in the Billings Gazette for the snow plow and the Pavement maintenance projects still need to be paid. Joe also mentioned that hanger rent is coming due in a few months.

**VII. OTHER:**

**A. Wildlife Control Fence.** Gene Wasia provided the final bill for the environmental assessment. The Fence Environmental Closeout Report will appear on next Month's agenda.

Gary is still noticing deer inside the control fence. Travis will go to the airport after this meeting and try to get any deer that may be inside the fence out. A recommendation was made to remove the automatic timer on the gates and have everyone enter by entering the code. This should prove if the deer are jumping the cattle guards to get inside while the gates are open from 7 a.m. to 7 p.m. or if the deer are entering from another spot somewhere along the fence. The Board agreed to have the timer on the gates turned off. Travis will turn them off directly after this meeting.

**VIII. ADJOURN MEETING:** With no more business to discuss, Alan adjourned the meeting at 10:43 a.m..

Next Airport Board meeting is Monday, June 14, 2010 at 10 a.m. at the Stillwater County Annex Planning Department office.

Marissa Plumb  
Administrative Assistant